

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building January 17, 2002 with the following members present: Bob Newsome, Chairman; Alvan Johnson, Vice Chairman; Russ Frey, Member; and Cindy Kabriel sitting in for Rich Vargo, County Clerk.

8:30 Public Comment

Hjerda McAllister, Administrative Assistant, attended.

Discussion followed on scheduling the next Tri-County Meeting.

Frey moved to approve the minutes of January 14, 2002 as amended.

Johnson seconded. Carried 3 - 0.

9:00 Business Meeting

John Cowan, GIS Coordinator; Monty Wedel, Director of Planning and Development; Dan Harden, Director of Public Works/County Engineer; Stan Morgan, Counselor/Director of Administrative Services; Frank McCoy, Director of Community Corrections; and Bill Lansdowne, Director of Information Systems, attended.

Frey moved to approve Resolution No. 011702 -06 reclassifying a portion of Pillsbury Crossing Road from a Township Road to a County Road. Johnson seconded. Carried 3 - 0.

Johnson moved to approve Change Order No. 16 to provide expansion tanks for water heaters for the Law Enforcement Center in the amount of \$4,576.00. Frey seconded. Carried 3 - 0.

Frey moved to signal a letter to the Joint Committee on Administrative Rules and Regulations for the proposed administrative rules and regulations changes for Community Corrections and to send copies to each local legislator. Johnson seconded. Carried 3 - 0.

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Linda L. Scheuerman, a new hire, as an On -call Intake Officer, in the Community Corrections Department - 22nd Judicial District, at \$10.00 per hour, \$30.00 per day.
- Cathy L. Clark, a new hire, as an On -call Intake Officer, in the Community Corrections Department - 22nd Judicial District, at \$10.00 per hour, \$30.00 per day.
- Celene Haverkamp, a new hire, as an On -call Intake Officer, in the Community Corrections Department - 22nd Judicial District, at \$10.00 per hour, \$30.00 per day.
- Carol G. Wehling, a new hire, as an On -call Intake Officer, in the Community Corrections Department - 22nd Judicial District, at \$10.00 per hour, \$30.00 per day.

9:30 Dan Harden, Director of Public Works/County Engineer

Dick Bailey, ATA Bus; Monty Wedel, Director of Planning and Development; John Cowan, GIS Coordinator; Charlotte Shawver, Register of Deeds; Bill Lansdowne, Director of Information Systems; Robert Nall, Information Systems; George Wuertz, Assistant County Engineer; and Stan Morgan, Counselor/Director of Administrative Services, attended.

Harden discussed moving Planning and Development to the Courthouse Plaza East Building.

The commissioners asked Dan Harden to meet with Monty Wedel and Charlotte Shawver and bring back recommendations for relocating each department.

Johnson moved to temporarily relocate Geographical Information Systems (GIS) from the Riley County Office Building to the Planning and Development and Public Works section of the second floor in the Courthouse Plaza East Building (east meeting room). Frey seconded. Carried 3 - 0.

Harden presented a Voorhis/Robertson Justice Services, Inc. (VRJS) Law Enforcement Center status report.

The commissioners asked Dan Harden to follow through with Voorhis/Robertson Justice Services, Inc. on their request for remaining data that is required to complete the Riley County Post Occupancy Evaluation for the Law Enforcement Center.

Harden discussed the BG Consultants, Inc. contract for professional architectural/engineering services for finishing outstanding construction issues at the Law Enforcement Center.

Frey moved to enter into a contract with BG Consultants, Inc. not to exceed \$5,000.00, for the purpose of finishing the outstanding construction issues at the Law Enforcement Center, and for the purpose of doing the preliminary engineering for the Law Enforcement Center storage and parking lot expansion estimate. Johnson seconded. Carried 3 - 0.

10:02 Charlotte Shawver, Register of Deeds

Bill Lansdowne, Director of Information Systems, attended.

Shawver said she thought Planning and Development had access to the Register of Deeds' Office records by computer.

Discussion followed on the issue of filing a deed in the Register of Deeds' Office that has the potential of creating a violation in the Planning and Development Office.

Shawver presented and discussed an archived "electronic" recorded documents and numeric index books distribution chart with county usage fees.

Shawver presented and discussed revenue annual comparisons for the Register of Deeds' Office.

Shawver said she is trying to move forward with providing public access by computer, to the records in the Register of Deeds' Office.

10:25 Shelly Williams, Juvenile Services Supervisor

Williams discussed the FY01 unexpended funds for the Riley County Community Corrections Department.

Williams said the Joint Corrections Advisory Board has approved the inclusion of Community Corrections' FY01 unexpended funds.

Frey moved to recommend approval to the Juvenile Justice Authority (JJA) the use of unexpended funds as proposed and recommended by the Joint Corrections Advisory Board. Johnson seconded. Carried 3 -0.

10:35 Stan Morgan, Counselor/Director of Administrative Services

• Administrative Work Session

Frey moved to approve a warrant voucher from County General in the amount of \$109.62 for the Kansas Payment Center for an income withholding order to satisfy payroll deduction (payment from employee will reimburse fund). Johnson seconded. Carried 3 -0.

Frey moved to approve Resolution No. 011702 -07 establishing the position of Riley County Surveyor. Johnson seconded. Carried 3 -0.

Morgan said he will be meeting with Bill Lansdowne to draft a process for Computer Information Concepts (CIC).

Johnson suggested using a sign off sheet from Planning and Development when filing a deed in the Register of Deeds' Office to help prevent potential violations in the Planning and Development Department.

Newsome said he thinks there should be an overall policy on all technology.

11:20 Recessed until City/County Meeting at 12:00 (noon) at City Offices.

12:00 City/County Meeting at City Offices

Representing the City of Manhattan were Ed Klimek, Mark Taussig, Roger Reitz, Bruce Snead, Brad Everett - City Commissioners; Gary Fees, City Clerk; Jerry Petty, Director of Public Works; Bernie Hayen, Director of Finance; and Ron Fehr, City Manager. Representing the County were Bob Newsome, Alvan Johnson, Russ Frey - County Commissioners; Cindy Kabriels sitting in for Rich Vargo, County Clerk; Stan Morgan, Counselor/Director of Administrative Services; Dan Harden, Director of Public Works/County Engineer; George Wuertz, Assistant County Engineer; Monty Wedel, Director of Planning and Development; and Rod Meredith, Assistant Director of Public Works/Parks Director. Lyle Butler, Chamber of Commerce; Mike Watson, Director of Riley County Police Department; Cathy Dawes, KMAN; Bernd Foerster, Bridge Pier Committee Chair; and Kathryn Mayes, Manhattan Mercury, attended.

Foerster said the Bridge Pier Design Competition Jury selected the entry by Sylvia Beeman.

Foerster discussed many positive aspects about the selected entry by Sylvia Beeman.

Newsome commended the Bridge Pier Committee for everything they have done.

Newsome said he is supportive of the committee proceeding.

Everett said he wants to make sure the money is in place before a final decision is made.

Taussig suggested private contributions.

The general consensus was for the Bridge Pier Committee to proceed.

Fehr discussed the drainage study and the casement box culvert.

Fehr said the City is requesting funding from the County or in-kind assistance for the Casement box culvert.

Newsome said that in cooperation with working with the City, the funds need to be available. Newsome said the $\frac{1}{2}$ ¢ sales tax issue is needed to help finance projects, such as this.

Newsome presented a PowerPoint Presentation pertaining to Roads and Jobs in Riley County. He discussed a $\frac{1}{2}$ ¢ sales tax to finance the improvements of roads and jobs, if passed by the voters.

Snead said it is critical to have a successful presentation.

Snead said we need the support of all three entities (City of Manhattan, County, and Chamber) to be successful in an election.

Klimek said we need to hear from the people that they want the $\frac{1}{2}$ ¢ sales tax for the improvements of roads and jobs in Riley County before taking it to the voters in an election.

Newsome presented and discussed a draft campaign outline for the November election.

Reitz agreed that we need feedback from the people, saying they will support the $\frac{1}{2}\%$ sales tax issue, before it is voted on in an election.

Johnson said past elections show there is a better turnout of voters at a General Election than a Special Election.

Everett said there must be a mutual agreement to benefit all.

1:22 Frey moved to adjourn. Johnson seconded. Carried 3 -0.